



2029 74 01



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5 March 1993

Ms Cindy Gee
EG&G Rocky Flats Inc
P O Box 464
Golden Colorado 80402 0464

Subject Revisions to the Draft Phase III RFI/RI Report
 EG&G 881 Hillside Area (Operable Unit Number 1)
 Kick off Meeting Minutes
 Roy F Weston Inc (WESTON) Work Order No 2029 074 001

Dear Ms Gee

Attached are the minutes of the kick off meeting held Tuesday 2 March 1993 to discuss the scope of services to be performed for the above referenced project. These meeting minutes have been prepared and are being submitted in accordance with the requirements detailed in the EG&G Solicitation ASC236641MG.

Please do not hesitate to call if you have any questions or comments.

Sincerely

ROY F WESTON INC

Janell B Bergman P G CPG
Project Manager

Michael A. Anderson, Ph D P E
Project Director

cc M D Gibson (EG&G)
 Project File (2029 74 01)

**KICK OFF MEETING MINUTES
REVISION OF THE PHASE III DRAFT RFI/RI REPORT
EG&G, OPERABLE UNIT NUMBER 1 ROCKY FLATS PLANT
HELD 2 MARCH 1993**

Meeting Attendees

Cindy Gee (EG&G)
Michael A Anderson, Ph D P E (WESTON)
Janell B Bergman, P G CPG (WESTON)

Items Discussed

- 1 Cindy transmitted diskettes to WESTON to be copied including text for Volumes I XIII and IVX and agency comments WESTON copied diskettes and returned to Cindy
- 2 Ebasco will be retained by EG&G for technical input and subcontractor management (Stoller and Dames and Moore) Stoller EE and Dames and Moore PHE Ebasco subcontractors will provide WESTON with comment responses on diskette
- 3 Myra Vaughn, previous EBASCO employee currently employed by Stoller will provide technical support for the Phase III field program and geology issues Stoller has agreed to let Myra come to WESTON and provide support as needed as a condition of their contract
- 4 IHSS 102 location is consistent with the location in the Work Plan Report must be revised to present supporting information for this conclusion
- 5 Cindy reviewed organizational chart illustrating responsibilities (see attached figure)
- 6 EG&G will supply WESTON with the following information Historical Release Report, Lowry Landfill RI Report, and data from the Phase III Report
- 7 EPA requests that a table summarizing the deviations from the field work presented in the Work Plan be included in the revised Phase III report This will include the Technical Memorandums as justification for the deviations where appropriate
- 8 Cindy presented WESTON with the numbering scheme for the comments CDH 1 through 221 EPA 222 through 374 PRC 375 through 540 TRG 541 through 577 and DOE 578 through 809

- 9 Phase III Report includes data through second quarter 1991 risk assessment includes third quarter data EG&G to advise WESTON as to what data set will be used for the final report
- 10 RFEDs will be utilized to generate reports/data as needed by WESTON
- 11 Responses to DOE comments will be submitted under separate cover and not included in the new section of the RI report
- 12 WESTON is to prepare a list of the comments for which we require support from Ebasco
- 13 Dennis Smith will coordinate the revisions and responses to comments for Section 6
- 14 Additional resumes can be forwarded to EG&G for approval
- 15 Cindy will question the agencies about format/section for the Responses to Comments section
- 16 WESTON to investigate the need for modeling Modeling is not included in the proposed scope of work
- 17 EG&G will be meeting with EPA and CDH on Thursday M A Anderson (WESTON) will attend
- 18 EG&G representatives will meet with WESTON on Friday 5 March 1993 at 2 00 at the WESTON office

FBV6

WESTON

Contract response document

- technical responses
- FIDIAN
- Sells
- PH III
- Geol/Hydro
- Re-use RIR report

Blusore

Technical responses PH III

- Sub Matter / Coordination / Quantity

Dames

DITE

Stalley

EE

Book

Gee

Nature & extent

Contract coordination / responses

NOT Q/T'S PH

- PS

- contract not received

- contract

DeNas

Coordinator

Agency Mtg

Trouble shoot

Proj tracking

Delle

Asst PM

Hydro

Geo

FIDIAN

water bill

Nature & Ext

PS

Houk

Asst PM

Admin

• Nido

various

etc

Technical issues

HR

Chronic

etc

Ortiz

PS Tech Lead

Risk

human error

integration